

**Minutes of Meeting
INFORMAL FACT-FINDING CONFERENCES
July 5, 2007**

The Department of Professional and Occupational Regulation convened in Richmond, Virginia, an Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Amy Chappell, Presiding Officer, presided. No other Board members were present.

Ilona LaPaglia appeared for the Department of Professional and Occupational Regulation

The conferences were recorded by Inge Snead & Associates, LTD. and the Summaries or Consent Orders are attached unless no decision was made

Disc = Disciplinary Case
Lic = Licensing Application
RF = Recovery Fund Claim

C = Complainant/Claimant
A = Applicant
R = Respondent/Regulant
W = Witness
Atty = Attorney
Inv = Investigator


Participants

- | | |
|--|---|
| 1. Lana J. Gwaltney
File Number 2007-04954
(NO DECISION MADE) | Lana Gwaltney – A |
| 2. Athena R. Cowell
File Number 2007-04952
(NO DECISION MADE) | Athena Cowell - A |
| 3. Forest Tinsley
File Number 2007-04951
(NO DECISION MADE) | Forest Tinsley – A
Janet Tinsley - W |
| 4. Shantee N. Allen
File Number 2007-04968
(NO DECISION MADE) | Shantee Allen – A
Andrew G. Adams, III, Attorney |
| 5. Robin R. Radic
File Number 2007-04969
(NO DECISION MADE) | Robin Radic – A
Roland Ford - W |

The meeting adjourned at 1:45 PM

Virginia Real Estate Board


Schaefer Oglesby, Chairman


Jay W. DeBoer, Secretary

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTEREST ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name. Amy Chappell
 - Title. Presiding Officer
 3. Agency. Real Estate Board
 4. Transaction: Informal Fact-Finding Conferences on July 5, 2007
 5. Nature of Personal Interest Affected by Transaction: _____
none
 6. I declare that:
 - (a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

 - (b) ☒ I am able to participate in this transaction fairly, objectively, and in the public interest.
- Achappell 7/5/07
Signature Date